

Shalom College
Parents and Friends Association

General Meeting Minutes
Tuesday 6th February, 2018

Attendance: As per attendance book

Apologies: As per attendance book

Opening Reflection: Dan McMahon

Special Presentation: Peter Robinson – After School Activity Program
Running three days per week (Monday, Tuesday, Thursday). There are three activities being offered by coaches each day. There are 120 students signed up, most are doing all three days. Google form used to sign up students & parents which keeps it live and up to date. As students drop off the list more students are signed up. Most sessions are full but there is still some room in a few activities. Leanne Barker is coordinating the food for the participant's afternoon tea. Bond University & Igloo donated water bottles for students. Peter has also secured \$3000 in sponsorship for T shirts; currently looking for best deal for shirts. Another reminder will go in the newsletter to advertise those free spaces in activities. Thanks to the P & F for funding this program.

Previous Minutes:

Gail Norris moved that the minutes of 20th November, 2017 be adopted. Seconded by Dan McMahon. All in favour.

Business Arising:

- Commencement of reflection garden – no further information at this time.

Correspondence:

In:

- Email – Graduate Teacher CV (forwarded to Dan McMahon)
- Email- Markets BBQ Enquiry
- Email – Parent Volunteer Form
- Email – Japan Trip, update of dates & costing (Simone Wilson)
- Email – Two Scholarship applications
- Email – Thank You from Angela Lathouras & Dr Michael Delaney
- Email – P & F Federation: Biennial Conference, HP Kidsfund Grants Program
- Newsletter – The Wealth Academy
- Email – Home Style Bakery – Fundraising information

Out:

- Emails forwarded to: Dan McMahon & Jan Aplin
- Certificate of Appreciation for the Market Canteen Barristers (2017)

Treasurers Report:

- Financial Information supplied (Balance Sheet/Income & Expenditure) for January was tabled. Attached to minutes. Moved by Paul Wilkinson. Seconded by Kim O'Shea-Hard. All in favour.
- Establishment of payment system – transfer to electronic banking – just commenced using this where possible. Louise/Gail and Paul have signed – given a login and password and received email notification when payments are to be approved.
- Paul to follow up on November and December 2017 reports – to be presented at the next meeting.

Board Report:

- No meets as yet

Diocesan Report:

- Biennial Conference – 8/9/10 June (Travel on the 8th) – Townsville - Any interested parties please let Louise Stallard know.

Principal's Report:

- Smooth start to the year with the first day with the Year 7 and Year 12's going very well. Student enrolment number to date is 1395.
- Renovation of the canteen is finished, commence using it tomorrow. Special thanks to Anne, Leanne & Kathy for their hard work in making this temporary move run very smoothly. The toilet block will be finished by Friday.
- Carpark extension will be ready hopefully by the end of week two in term 2. The extra clearing of trees is for the underground drainage system. Traffic at pickup & drop off is a little bit slower because of the impact of the new roads.
- Swimming Carnival went well on Monday and was well attended.
- Things coming up at the college: Year 12 induction, Musical – Anne; Ash Wednesday liturgy,
- Resilience project held during first week, over 400 people attended. Great message on the night and was well received by the students at workshops the next day. Very positive message being sent and we would like to continue this and move further develop it across the college.

Rowing Report:

- 46 Rowers have signed up for 2018. Information night being held on Wednesday 7th February. The Golf Day Fundraiser is on Sunday 22nd April. A movie night is being held in July, the movie is Mamma Mia 2. The Rowing Committee is still looking for rowing coaches and a person to coordinate the High Tea Fundraiser.

General Business:

- COFFEE SHOP
 - Thanks to Leanne for the support required to get Coffee Shop up and running. Murchie Construction will reimburse the Canteen for the loss of stock due to the power being cut.
 - Extra hours have been paid to enable Leanne to move into temporary spot while renovations were being completed.
 - Volunteer forms – Leanne will sort these forms once they have been collated and work out the roster.
- HELPING HANDS – continued promotion with staff to communicate details of families to Cheryl Peterson. A couple of vouchers were about to expire at the start of this year – these have been renewed. There has been a Helping Hands Support for a long-term stall holder of the markets, Leanne will pass on vouchers to this family.
- Refurbishment of sports centre – repair to front signage, wall clean, replacement of tint on doors and windows, projector screens. Is there a possibility that the P & F could look at this for a future project?
- Colour Fun: P & F are usually Gold Sponsors and pay for the catering. Louise Stallard moved that the P & F are again Gold Sponsors for this event, Michelle Baumgartner seconded. All in favour.
- SHALOM COLLEGE SUPPORT SCHOLARSHIP APPLICATION
 - Notices informing families have been placed in the newsletter – establish a system of regularly advertising this.
 - 2 applications received to date
 - Volunteers to share and discuss applications; who to and how many.
 - Continued communication to staff re: availability of the scholarship.

- Establish a more cooperative approach – trip coordinator to contact P & F President first to identify that there will be trip taking place and to confirm with the P & F
 - That the trip meets the criteria of the scholarship.
 - When the trip is taking place
 - Approximate cost of the trip
 - Establish an application due by date.
 - Establish a time when we will notify applicants.
 - Establish a time to decide on successful applicant – the trip coordinator would have a valued role in this knowing the students and their previous contributions to the school and interest in supporting the trip.
- CHANGES TO SHALOM CONTACT PERSONEL – Linda Parker – now in charge of any submission we are requesting for the newsletter and Georgia Halpin for anything to do with the digital signs and webpage.
 - P & F Facebook page – Kim O’Shea-Hard will speak to Dan McMahon and the Board about the possibility of this happening.
 - Continued investigation of maximising use of parent surveys to gauge parent’s ideas and thoughts on school aspects/ideas/initiatives.
 - AGM next meeting

Next meeting: Tuesday 6th March, 2018

Meeting closed: 6.45 pm