

Shalom College
Parents and Friends Association

General Meeting Minutes
Tuesday 7th March, 2017

Attendance: As per attendance book

Apologies: As per attendance book

Opening Prayer: Elizabeth Austin-Campbell

Previous Minutes:

Gail Norris moved that the minutes of 7th February, 2017 be adopted. Seconded by Donna Habermann. All in favour.

Business Arising:

- Volunteer Thankyou Event – May 5, invites to be completed within the next 2 weeks, will be given to committee for approval.
- Alternative to Blue winter jacket has been ordered (which is different from the original one).
- Cambodia 2017 – Kelsie Huntly will organise sponsorship students to work two shifts each at the coffee shop.
- Student Blazers – embroidery of pockets for achievements, still under consideration and investigation with supplier of jackets.
- Brett Lee – Internet Safety – being considered for a revisit in 2017, will book him again sometime this year.
- Other possible guest speakers – still looking for any available.
- BBQ area – professionally cleaned by the school cleaners.
- Digital sign – waiting for materials to arrive at SignMax before it can be repaired.

Correspondence:

In:

- P & F Federation - Diocesan conference 24th-26th March – Emu Park.
- The Wealth Academy – Financial Life Skill Resources Library – financial support to establish online resources for parents/students to access.
- Ecumenical Lunch Committee – request for sponsorship
- DGZ invoice
- P & F Federation February Newsletter
- P & F Levy Invoice
- Auditor Report

Out:

Nil

Treasurers Report:

- Financial Information supplied (Balance Sheet/Income & Expenditure) for February tabled. Attached to minutes. Moved by Donna Habermann. Seconded by Lynda Crossett. All in favour.

Board Report (Kim O'Shea-Hard):

- Last board meeting held on 15th February. Daniel Morecombe Program has been successfully integrated into the Year 7 & 8 in Term 2/3 through PDE classes; Year 9 will have it integrated into their PE lessons. Another opening & blessing on the 24th October (tentative date, still to be confirmed) will take place for the new buildings. Considerations are being given to integrating this into a Wednesday morning Mass.

Diocesan Report:

- Confirmation of attendance at conference – P & F will fund this trip for anyone who is interested in going.

Principal's Report (Elizabeth Austin-Campbell):

- Parking still an issue, but it is clearing by around 3.30pm once buses have cleared. We are still putting articles in newsletter about not parking in the cemetery or near the Baptist church.
- Request for support from P & F to buy some new furniture for flexible learning spaces – approximately \$20000.

Rowing Report:

- Nil

General Business:

- Shalom Parent Volunteer Forms – response to date 73 approximately – Dan placing notice in newsletter requesting additional volunteers.
- Coffee shop update
 - Bench Display unit – quotes and costing will be forwarded to committee.
 - Outside signage for Coffee Shop – Greg still working out how this will be best designed.
 - Additional signage to remind patronage that we are volunteer based.
 - Sale of old Coffee Machine – no interest at the moment.
 - Advertising who the BBQ is supporting on Facebook. Encourage individual groups to do this on the day. Vince Habermann may be able to assist with the photo each Sunday.
 - Summary of Coffee Shop income – overall it is operating well
 - Summary of Coffee shop sales to date – there seems to be no pattern to the sales data.
 - Another drink stall wanting join markets – committee are happy to have this happen.
 - Larna's Markets opening soon - \$100 per day for each day of operation.
- DGZ Auditor - Thankyou gift. Louise Stallard moved that the committee to purchase a gift basket to the value of \$100. Seconded Leanne Barker. All in favour.

- Annual Ecumenical Lunch – Louise Stallard moved that the P & F be a gold sponsor (\$3000) for this event. Seconded Kim O’Shea-Hard. All in favour.
- The Wealth Academy – Financial Life Skill Resources Library – financial support will be given if required when subscription has to be renewed. Gail Norris is looking at possible community partnership to offset this cost.
- Edmund Rice Camp - 35 students wanting to be ‘big buddies’ for 2017. Cost approximately about \$15000 to run. Louise Stallard moved that the P & F donate \$7000 to the Edmund Rice Camp. Seconded Gail Norris. All in favour.
- P & F supported the idea of not including a morning tea with the induction ceremony. Kim will take that back for discussion with Dan McMahon.
- Fridge/Freezer for helping hands meals – Leanne will defrost this tomorrow.
- Louise Stallard moved to donate \$20000 for the purchase of new furniture for new building areas. Seconded Donna Habermann. All in favour.
- Louise Stallard move to move \$10000 from the cheque account into the investment account. Seconded Donna Habermann. All in favour.

Next meeting: Tuesday 2nd May, 2017.

Meeting closed: 6.51pm